

September 14, 2026

FELTON CITY COUNCIL

The Felton City Council met in regular session with Council members present A Belka, D Blake, M Hilde, M Mabus and J Rehder.

The minutes of the August meeting were read, motion made by Mabus & second by J Rehder and carried to approve minutes as read.

Special bills for the month of September were reviewed, motion was made by M Mabus and second by M Hilde and carried to approve.

Special Visitors: Felton Community Club: Chelsea Hilde & Bollig Engineers- Kris s Ambuehl & Cade Krueger

Old business and Misc.

- Kris Ambuehl & Cade Krueger attended our meeting to update the council on the rural water, Kris reviewed where we are at with the project, and Felton is on the project priority list and can apply to be placed on the IUP at any time... However the IUP is intended to identify projects that are ready to proceed on PFA's funding schedule and positioned to move into construction the following spring. Connection to WCRWD does not meet this process at this time. Kris, Bolling, Engineering, recommended at this time not to move forward with the IUP.

Council reviewed and discussed the following

- *Felton Community Club: C Hilde & S Klevgaard were asked to attend our meeting to discuss the shelter at the ball park, there is a need to plumbing repairs, there are concerns of the structure and if we should look at different options. Discussed if we should repair or build new bathrooms, it was decided to look at building a new bathrooms, the city and community club need to check on grants available for the project and possible fund raiser to build new bathrooms. Council and community club will meet at a later date to discuss funding for new bathrooms.*

.Update: Chelsea attended our meeting to discuss the bathroom, the community club would like to have a raffle in the spring, to help raise money for the bathrooms cost, will need to check with the state what they need for a permit, Also, will be looking at fund raisers in the fall, such as potato dumpling. The city will check on grants that are available, DNR recreational Grant.

- *Received notice from the USPS that the post office door is need of repair-The repairs need to be completed by October 14, 2026. A Belka will check with C Anderson to get a quote to fix the door frame...*
- *The Felton Fire Department is requesting a one-day permit for on-sale liquor license, for the DGF Trap Team event, October 24, 2026 at the community hall. A motion was made by M Hilde and M Mabus and carried to approve the permit.*

Well System Project

Well & Well House- Determined that water source improvements will be needed, original well drilled/constructed in 1967. Water quality, discussed cities preference for future water source, West Central Reginal Water District.

Water distribution- should consider looping to eliminate dead ends, expand development potential, replacing curb stops as needed.; PR Sanitary Sewer- Ponds, Lift station, forceman constructed 2014/2015. City feel that system may have quality life remaining. MPCA Cities I/I, concern in May 2023 report averaging 207% above what ponds are designed for over last 3-4 years. Recommends to dig up 3 to 4 spots to check PVC pipes, council approved to move forward to check out pipes. Storm Sewer- most drainage along city streets is conveyed via culverts (poor condition) and shallow ditches, with a few segments of sewer.

Streets & other items-, paved streets are in very decent shape, appear to be well maintained. Street repaid most effective with utility replacement, streets are similar to water/sewer, been around for many years but still good life remaining.

Bollig recommended next steps – 1. Summary of needs; source water improvements, misc. repairs. 2. Consider task order for preliminary engineering report (PER) to pursue funding. 3. Discuss sewer televising with Dennis (People Services).

City Council discussed the recommendations. A motion was made by J Rehder and second by M Mabus and carried to approve Task order No 2- Preliminary Engineering Report and Environment Report. Basic services – study and report phase, which will take place winter 2023/Spring 2024.

Engineer cost will be \$25,000 (payable after funding secured) Mark Klema from Bollig engineering attended our meeting to review the Preliminary Engineering Report. (PER) The report reviewed our Well & Well House, the existing water distributions, Sewer system and storm sewer. The proposed recommendation is looping to eliminate dead ends, add/replace several gate valves and take advantage of system's remaining life. Existing sanitary sewer, stated that likely has quality life remaining, pavement in decent condition.

The preliminary cost estimate for the project would be – Drinking water source - \$221,000; Drinking Water Distribution - \$553,000; WEP – Ineligible - \$59,000 and replace 10 fire hydrants - \$100,000. Total costs - \$963,000. M Mabus and second by J Rehder to make a motion to approve and authorize Bollig Engineering to

Submit the Preliminary Engineering and Environmental Reports to appropriate funding agencies. Update: Bollig requested to receive our monthly minutes and agendas prior to our meetings. It was decided to send minutes after the each monthly meetings are held.

Reported on the progress to date, Federal Project secured funding 3,500,000, and 17 cities, counties and agency resolutions/ letters of support.

- The next step for Felton, Approve a memorandum of Inclusion;
- Memorandum of understanding for of EPA funds,
- Letter to EPA, Signatory resolution of approval
- Finalize Individual City Funding Applications; into a formal agreement.
- Construction Timeline dependent on receipt of funding.

Discussed the West Central Regional Water District memorandum of Inclusion; the purpose is to formalize City of Felton's intent to be included in the West Central Water District's (WCRWD) planning efforts moved forward. A motion was made J Rehder and second by M Mabus and carried to approve the Memorandum of Inclusion. City of Felton will provide a non-refundable down payment of \$500 to the West Central Regional Water District.

Discussed the Memorandum of Understanding; purpose of this MOU is to formalize the agreement that the City of Felton will transfer its 2024 congressionally directed spending award of \$1,750,000 to Norman County to support the establishment and development of WCRWD. With some discussion the city would like an amendment to this agreement, that it would not be used other areas, would stay between the Felton and Norman County. **No Updates**

PENDING ISSUES

- Council discussed the ordinance for mobile homes in the city, D Blake will check on the current policies that we have. Update: The city has zoning, was not an ordinance for mobile homes. Council will pass a resolution for more clarity on mobile homes.
- *Ordinance #36, should be updated, council approved an increase of \$20 for Building Permit.*
- *Hawkins Erickson attended meeting to discuss the violation letter received from city, regarding vehicles, indicated that he is working on a fence and is planning on removing 7-8 vehicles in the next month. No-updates*

Meeting adjourned upon a motion by M Hilde and second by M Mabus, these minutes have not yet been approved. They will be presented for approval to the City Council at the October meeting scheduled for October 5, 2026.